

## **SLOUGH BOROUGH COUNCIL**

**REPORT TO:** Cabinet

**DATE:** 27<sup>th</sup> June 2016

**CONTACT OFFICER:** Catherine Meek  
**(For all enquiries)** Head of Democratic Services  
(01753) 875011

**WARD(S):** All

### **PART I** **FOR INFORMATION**

#### **CABINET PORTFOLIOS AND COMMISSIONER RESPONSIBILITIES**

1. **Purpose of Report**

To advise the Cabinet of portfolios and the Commissioners responsible for them.

2. **Recommendations**

The Cabinet is requested to resolve:

- (a) That the Cabinet note portfolios and responsible Commissioners as appointed by the Leader of the Council.
- (b) That the appointment of Councillor Sabia Hussain as Deputy Leader of the Council be noted.

3. **Slough Joint Wellbeing Strategy Priorities**

Effective, transparent and equitable democratic and decision making processes are an essential pre-requisite to the delivery of all the Council's priorities.

4. **Other Implications**

The recommendations within this report meet legal requirements. The proposals have no workforce implications and any financial implications have been reflected within the approved budget. There are no Human Rights Act implications.

The Constitution provides for the Leader of the Council to appoint Commissioners and the portfolios they will hold.

5. **Supporting Information**

- 5.1 The Leader has determined the number of Councillors appointed to the Cabinet as Commissioners and the portfolios they will hold.

5.2 The Leader of the Council has appointed the following Councillors to Cabinet portfolios listed below:

- Leader of the Council - Finance & Strategy Councillor Munawar
- Education & Children's Services and
- Health & Social Care (& Deputy Leader) Councillor Hussain
- Housing & Urban Renewal Councillor Ajaib
- Environment and Leisure Councillor Bal
- Regulation and Consumer Protection Councillor Sohal
- Transport and Highways Councillor Matloob
- Digital transformation & Customer Care Councillor Sharif

5.3 The full list of Commissioners and their portfolios is set out in Appendix A.

6. **Background Papers**

None

## **COMMISSONER PORTFOLIOS**

## **APPENDIX A**

### **Leader – Finance & Strategy**

**(Councillor Munawar)**

- Financial Strategy
- Forward Strategy and 5 Year Plan
- Corporate Strategy & Performance Management
- Asset Management/Corporate Landlord Function
- Audit
- Income generation
- Economic Development
- External Relations (Business)
- Communications
- Local Government Relationships

### **Digital Transformation & Customer Care**

**(Councillor Sharif)**

- E-government
- Digital Transformation
- Customer Services
- Benefits and Council Tax
- Legal and Democratic Services
- Relationship with Avarto
- Procurement
- Human Resources
- Internal (staff) Communications
- Organisational Transformation
- Resident Consultation/Involvement
- Equalities
- Social Inclusion and Community Cohesion

### **Education and Children’s Services**

**(Councillor Hussain)**

- Education and SEN
- School Improvement
- School Places Planning
- Corporate Parenting
- Foster Care and Adoption
- Safeguarding
- Early Intervention
- Youth Offending
- Youth Services
- Careers Advice

### **Environment & Leisure**

**(Councillor Bal)**

- Leisure, Sports and Community Facilities
- Parks and Open Spaces
- Allotments
- Play Areas
- Grounds Maintenance
- Flood Prevention (*strategy & non-highway schemes*)
- Energy Efficiency
- The Environment, Air Quality & Climate Change
- Lifelong Learning, Library Service, Skills Training
- Voluntary Sector Partnerships

**Health and Social Care****(Councillor Hussain)**

- Social and Community Care
- Older People's Services
- Careline
- Disabilities and Mental Health
- Substance Misuse
- Prevention and Public Health
- Relationships with NHS and Ambulance Service
- Health/Wellbeing Strategy, Partnerships & Plans

**Housing and Urban Renewal****(Councillor Ajajib)**

- Housing
- Housing and Tenant Services
- Housing Land Supply/Housing Supply
- Neighbourhood and Estate Management
- Regeneration
- Asset Disposals
- Planning
- Strategic Planning and Regional Spatial Planning
- Development Control
- Building Control
- Local Land Changes

**Regulation & Consumer Protection****(Councillor Sohal)**

- Consumer Protection
- Enforcement Services
- Trading Standards
- Food Safety
- Licensing Services
- Community Safety
- Crime and Anti-Social Behaviour
- Relationships with Police and Fire services
- Emergency Planning
- Coroner
- Cemetery, Crematorium and Registrars Service

**Transport & Highways****(Councillor Matloob)**

- Highways Maintenance
- Street Lighting
- Travel Plans
- Parking Facilities and Regulation
- Traffic Management
- Council Fleet
- Public Transport
- Cycling and Walking Strategies and Plans
- Relationships with Bus and Rail providers
- Relationship with Heathrow
- Highway and Transport Infrastructure Planning
- Recycling and Refuse Collection
- Waste Management and waste Disposal